

Manitoba K to 12 COVID-19 Response Planning Team
1:30 pm to 3:00 pm, December 16, 2020
Teams Meeting

Item	Record of Discussion
<p>1. Review of Minutes/Action Items</p>	<p>Review of Minutes: No omissions or changes required.</p> <p>Review of Action Tracker:</p> <ul style="list-style-type: none"> • Present proposals from _____ to inform strategy to engage them to teach during COVID <ul style="list-style-type: none"> ○ Opportunities for the Remote Learning Centre was published in the newsletter. Still waiting on the MOU. • Labour Capacity – Consideration to use EA’s for substitutes part of Report on Retention and Recruitment of Substitutes <ul style="list-style-type: none"> ○ This issue is still ongoing. • _____ Public Health Lessons Learned document <ul style="list-style-type: none"> ○ The information is still being pulled together. <p>Business Arising (to be confirmed):</p> <ul style="list-style-type: none"> • Rapid Testing – EDU <ul style="list-style-type: none"> ○ There is a meeting this afternoon to discuss the process such as if teachers will need to bring identification to the testing site, will substitutes be included in the testing, location of testing sites and if an individual tests positive are they required to do the full test. ○ Information about the process will be provided as soon as possible. • Joint Holiday Break Message – <ul style="list-style-type: none"> ○ _____ shared a message with the group yesterday. There were some recommendations received in reply. If _____ and _____ are in agreement then _____ would need to submit the file to the graphics department today. ○ If the four partners are in agreement then their logos would be added to the message. Each partner including _____ could send their own letter and _____ would be able to provide social media shareable to include with their message. ○ Concern was raised about consistent messaging regarding the expectations after 4:00 p.m. on Friday. Is there a process to share with principals/teachers about contact tracing? • Staffing Survey Results – EDU <ul style="list-style-type: none"> ○ The only staffing survey that was sent deals with the Actuals every month. • Inventory Request – EDU <ul style="list-style-type: none"> ○ The inventory request came from central government to gain a better understanding of operations across the province.
<p>2. New Business</p>	<ul style="list-style-type: none"> • Notification Process Update – EDU <ul style="list-style-type: none"> ○ Five members of the team met this past Monday with Dr. Atwal and the Superintendents to do a walk through. Feedback was given regarding the letters. Work on is ongoing with public health to iron out details. ○ The finalized document will be shared prior to the official launch of the toolkit on January 4. Some revisions are forthcoming and will be shared with FIS when ready.

	<ul style="list-style-type: none"> ○ was concerned about the letterhead being used. ○ Schools will be sending notification letters out regarding a close contact or the need to monitor for symptoms. The template has been written by public health and be a part of the tool kit. The letterhead and who will be the signatory on the letter is to be determined. ○ The slide deck from Monday’s meeting will be included with the ROD. ○ Do schools or school divisions have a contact person available for public health to contact during the break? The staff best suited to do the contact tracing are based in the affected school as they know their school community. ○ Not knowing when a student tests positive could affect the first several days of the Winter Break. Unfortunately, tracing is necessary for community safety. ○ A concern was raised that sometimes a Principal will receive information about positive cases throughout the course of the day. Would it be possible for public health to compile the information and send only one message? ○ Public health will check into the possibility of compiling information and sending only one message to a Principal but the concern is that a delay will be created. ○ Would it be possible to have an EA who knows a school well do the contact tracing over the break instead of the having the Principal/teachers? EAs only work during certain days of the year. So they would have to be “hired” to work over the break. Also, they would need have to access to the school and information and they may not have all the necessary knowledge. It is an idea but difficult to implement. <ul style="list-style-type: none"> ● Status of the communal living document – <ul style="list-style-type: none"> ○ The document is still pending approval. Once it is approved it will be shared with the group. ○ The delay in releasing this document is putting a strain on the relationship between colony schools and the respective school divisions. The sooner this document is released the better.
<p>3. Other Business</p>	<ul style="list-style-type: none"> ● Procedures for the two-week break in January – <ul style="list-style-type: none"> ○ What is the expectation for students in a split class such as Grs. 6/7 in terms of remote learning? The guidelines state that Grs. 7 – 12 are to participate in mandatory remote learning and it is optional for Grs. K – 6. ○ The class should be kept as one unit, so it would be optional for all students. This guideline would extend to any cohort that includes Gr. 6. ○ Are colony schools exempt from remote learning? In many cases technology is only available in the school and not in individual homes. Donna will check with Public Health. ○ Also, what about School Divisions/areas with inadequate technology. There is concern that a number of schools will not follow the mandatory remote learning for Grades 7-12. <p>In light of the break, information will be shared as it comes available rather than waiting for the next meeting.</p>
<p>4. Next Meeting</p>	<p>– Wednesday, January 6, 2020, 1:30 pm – 3:00 pm</p>