

K to 12 COVID-19 Response Planning Team (RPT)
2:00 pm, April 23, 2020
ZOOM Meeting

Item	Record of Discussion	Information Decision Action
1. Welcome	<p>Chair: Dana Rudy</p> <p>Participants:</p> <p style="text-align: right;">David Yeo, Sarah Whiteford, John Finch, Allan Hawkins, Donna Smith, Jennifer Maw, Diana Turner, Calvin Hawley, Rhonda Shaw</p> <p>Regrets:</p>	Information
2. Report back on action items	<p>a) Teacher Engagement Strategy Dana Rudy and Rhonda Shaw met with</p> <p>RPT members provided verbal feedback on the questions, which were shared in advance. The group supported the recommendation to focus questions on the return to in-school instruction (anticipated to be September) and approved the questions presented; allowing a short turnaround for any additional feedback. Work will begin early next week to design a process to operationalize engagement.</p> <p>Focus groups were suggested as a mechanism to provide the most useable information for the questions presented.</p> <p>The following were also identified as considerations for planning: engagement in both English and French; a moderator; data collection and analysis; clarity around communications and messaging.</p>	<p>Decision</p> <p>Action - Send additional feedback on questions to Rhonda by end of day of day Friday, April 24.</p>
	<p>b) Parent/Caregiver Surveys</p>	<p>Decision - No additional provincial coordination is necessary.</p>

Item	Record of Discussion	Information Decision Action
	<p>c) Students who returned to home First Nations Communities In response to concerns raised, on the April 16th RPT call, regarding lost connections students who returned to their home First Nations – information was collected from superintendents regarding the communities with which they are experiencing challenges in connecting with students; as well as information about what is working in cases where connections are being made.</p>	Information
	<p>d)</p>	Information

Item	Record of Discussion	Information Decision Action
<p>3. Department updates/ communication planning</p>	<p>The following message from the department was shared to provide clarity regarding the Premier’s comments in the media on Wednesday, April 22, 2020: We appreciate all of the work being done by school divisions, teachers, parents & caregivers to ensure that students have the opportunity to continue learning during this difficult time. Decisions about reopening schools will follow the advice from our Public Health officials. Ensuring the safety of our children is our priority at this time, and this is a rapidly evolving situation.</p> <p>Recovery learning and report card guidelines The K to 8 and Grades 9-12 working groups have developed a draft description of recovery learning (RL) – clarifying that RL is not intended as a negative label, but a supportive and holistic process to respond to the disruption to in-school instruction.</p> <p>The WG is also developing requirements for how recovery learning needs will be assessed/communicated (likely through the use of report card comments) on the June 2020 report card. Target is to have this finalized by May 1 to give them time to digest and plan for their final report cards.</p>	<p>Information</p> <p>Action - Description and guidelines to be shared with the RPT for feedback early next week for a quick turnaround v before department approves the document.</p>

Item	Record of Discussion	Information Decision Action
	<p>An additional area of focus will be to operationalize the roll up and analysis of the information as the existing report card data submission process cannot generate a report of comments submitted.</p> <p>Child nutrition RFP An RPF has been issued https://www.merx4.merx.com/public/solicitations/1334659266/abstract for the food supply component of a provincial home breakfast program that is currently under development. A second RFP related to food distribution may be forthcoming.</p> <p>The program has not been announced publicly yet as a number of details are still being worked out, including mechanisms for distribution of breakfast learning packages and scope of the program.</p>	Information
4. Stakeholder updates	<ul style="list-style-type: none"> • 	Information

Item	Record of Discussion	Information Decision Action
5. Working group updates	<ul style="list-style-type: none"> Lynette Chartier has assumed the department lead role for the Limited Access to Technology WG. Dana Rudy and Rhonda Shaw are working on a draft communication package to update the sector on the work of the RPT and the working groups. 	Information Action - Draft to be shared with RPT members for feedback before approval.
6. Issues for discussion	<ul style="list-style-type: none"> The discussion on – Limited Access to Technology is deferred to a future meeting. 	Action
7. Other	<ul style="list-style-type: none"> None raised. 	

Next meeting: Thursday, April 30, 2020 at 2 pm (virtual)