

**Manitoba K to 12 COVID-19 Response Planning Team**  
**1:30 pm to 3:00 pm, December 9, 2020**  
**Teams Meeting**

Item	Record of Discussion
<p><b>1. Review of Minutes/Action Items</b></p>	<p><b>Review of Minutes:</b>            No omissions or changes required.</p> <p><b>Review of Action Tracker:</b></p> <ul style="list-style-type: none"> <li>• Present proposals from _____ to inform strategy to engage them to teach during COVID               <ul style="list-style-type: none"> <li>○ MOU's to be completed by December 15<sup>th</sup> and sent to DM. She will be informed when the last MOU was in place.</li> </ul> </li> <li>• Mental Health and Wellness Committee               <ul style="list-style-type: none"> <li>○ A meeting is set for next Thursday. A panel from the _____ will discuss teacher's mental health pillars and offer tangible strategies at all levels. The committee members have the _____ report.</li> </ul> </li> </ul>
<p><b>2. New Business</b></p>	<ul style="list-style-type: none"> <li>• <b>Notification Process Update – Donna Davidson, EDU</b> <ul style="list-style-type: none"> <li>○ A session was held with Dr. Atwal and the department has been receiving inquiries as to where we are in terms of the process. We have solicited a fair bit of feedback and are trying to integrate it. Soft launch of the Toolkit on Friday, will be finalized and shared when it is ready.</li> <li>○</li> <li>○ COVID cases will be ongoing during the winter break. School staff do have access to work at home but they need to have a break. How is this to be accomplished?</li> <li>○ It is expected that more positive cases will be confirmed at the start of the break. Currently, there is no guarantee that information will be provided in a timely basis so that the bulk of cases are dealt with prior to the start of the break.</li> <li>○</li> </ul> </li> <li>• <b>Manitoba Remote Learning Support Centre Update – Donna Davidson, EDU</b> <ul style="list-style-type: none"> <li>○ The framework implementation sessions have gone well with _____ Within her contracted time she can do six 90-minute session.</li> <li>○ These sessions focus on learning and building teacher capacity in the guiding principals of the framework.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ A soft launch of the new website is planned to take place early next week. The website will be a work in progress. Additional projects are still required and as the field shares ideas with the department, it will be added to the website.</li> <li>○ The website is user-friendly and engaging. The intent is for so it to be accessible but all the material needs to adhere to copyright expectations and permissions.</li> <li>○ The Manitoba Remote Learning Support Centre – delivery strategy proposal – Feedback has been received on how to improve the document. Recommendations are being considered and integrated. The document should be ready for release by the end of the week. The document will focus on the role of the support team and the direct service teachers.</li> <li>○ The principal for the Remote Learning Support Centre has been hired. Potential educators are being interviewed and the target date for hiring to be complete is December 14.</li> <li>○ Staffing announcements will be made in conjunction with the soft launch.</li> </ul> <ul style="list-style-type: none"> <li>● <b>Remote Learning Two-week Period, January 4 –January 15, 2021 Circular – Donna Davidson, EDU</b> <ul style="list-style-type: none"> <li>○ A circular went out highlighting the expectations, planning and programming all students during the first two weeks of January.</li> <li>○ When the province moved to orange, many school divisions, especially in the urban centre, implemented temporary remote learning in the K-8 environment. Some rural school divisions did not offer this option so they will be entering new territory on January 4.</li> <li>○ There are divisions where actual technological remote learning is not feasible for some students if not all other strategies are being used to deliver learning.</li> <li>○ On Thursday, December 10, a meeting will take place with the funded independent schools.</li> <li>○ A meeting has taken place with            to review the circular and the expectations that are articulated.</li> </ul> </li> </ul>
<p><b>3. Other Business</b></p>	<p><b>Inventory outside of city of Winnipeg –</b></p> <ul style="list-style-type: none"> <li>○ Understanding is that a letter was sent out to rural divisions regarding inventory but it was not clear whether this was about the pandemic response or something else.</li> </ul> <p><b>Rapid Testing –</b>  Questions about rapid testing for teachers and including substitute teachers in the same pool as teachers?</p> <ul style="list-style-type: none"> <li>○ Where will rapid testing take place?</li> <li>○ Do teachers have to provide proof of being a teacher?</li> <li>○ Will a rapid test have to be verified by a second test?</li> <li>○ Are substitute teachers part of the teacher workforce that qualify for rapid testing?</li> </ul> <p>Donna: Insert into action tracker.</p> <p><b>Posting and reporting of positive cases –</b></p> <ul style="list-style-type: none"> <li>○ There are different methods between school divisions about reporting – some have it right on their site and some don't. There is a concern by substitute teachers not being part of the notification process.</li> </ul>

	<ul style="list-style-type: none"> <li>○ What is the expectation regarding notification for substitute teachers and management for this?</li> </ul> <p>Schools have information regarding substitute teachers attendance during a presumed case. Each division/school notifies staff and community via letter.        suggested that they would look into how substitutes are notified.        is requesting consistency in the sharing of information regarding cases in schools to all staff including substitutes.</p> <p><b>General update on staffing –</b></p> <ul style="list-style-type: none"> <li>○ Follow up on this – not sure at what stage there are in sharing their findings.</li> <li>○        : The spreadsheet where the data had been collected at the beginning of November had several methodological caveats with using this data with certainty. The department put out a second call for data – knowing what this second call for data resulted in would be very useful. We are still acting under the assumptions that there is a significant projected need come January this year. I believe the department will issue another request to refine it even further.</li> </ul> <p>Action Tracker – Donna to add</p> <p><b>Joint message about letting teachers take a break –</b></p> <ul style="list-style-type: none"> <li>○ Teachers need planning time leading up to the break.</li> <li>○ Teachers are conscientious and want the best for their students, so they may feel guilt and pressure or internal competition to prepare for remote learning.</li> <li>○ The soft-launch of the repository maybe an unintended consequence. Teachers will feel compelled to start planning over the break. The launch of this site may be sending a contradicting message.</li> <li>○ Could a joint message be prepared and shared about the importance of taking a break for maximum wellness? The message would have consider/be sensitive to many factors such as: <ul style="list-style-type: none"> <li>– mental health should be a priority</li> <li>– individuals relax in different ways</li> <li>– situations that members of the community may be living with: pandemic job loss, changed financial state, individuals ill/deceased because of COVID</li> </ul> </li> <li>○        will provide a draft message proposal and bring back to RPT for support.</li> </ul> <p>Action Tracker –        <u>Wellness message proposal (joint)</u></p>
<p><b>4. Future Agenda Items</b></p>	
<p><b>5. Next Meeting</b></p>	<p>– Wednesday, December 16, 2020, 1:30 pm – 3:00 pm</p>